



## CENTRAL CHURCH WARRINGTON MINISTRY CO-ORDINATOR

Central Church Warrington is a young church plant in the centre of Warrington. We were planted in 2022 to be a gospel-centred Bible-teaching church in the heart of a rapidly growing town. We're a diverse group of ages, stages, and nations and our Sunday congregation has grown to around 60 people. We're part of the Church of England, the North West Gospel Partnership, and ReNew.

### We are looking for...

A gospel-hearted person who is excited to serve in a growing and multi-cultural church plant, particularly to help co-ordinate our activities and events in a pioneering stage of our church's life.

#### Character

- A disciple who seeks to listen to Jesus, respond in repentance and faith, and shares the good news about him with others;
- Servant-hearted and motivated to work hard for the glory of God;
- Adaptable to the fast-changing nature of a young, growing church.

#### Conviction

- We are a complementarian, evangelical church in the Church of England. We uphold the historic evangelical teaching of the Church of England as outlined in our statement of faith and summarised in the 39 Articles of Religion. There is a requirement that this role is filled by someone who shares these convictions.

#### Competencies (essential)

- Administrative and organisational gifts;
- The ability to 'self-start' and be self-motivated;
- IT literate, and able to learn new systems with training provided;
- Strong verbal and written communication, with a sensitivity to different audiences;
- Copes well with deadlines alongside a care for quality.

#### This post could also be a good fit for someone who:

- Wants to gain experience in serving within a local church, or a church plant in particular
- Would like to receive further theological or ministry training
  - We would be happy to explore combining this post with local training courses.
- Seeks opportunities to teach and preach God's word in different settings, and grow in this area

## Key responsibilities

There is a primary component of administration role but we would want to shape the final role around the gifts, experience, and passions of the successful applicant.

- **Administration of our core gatherings**
  - This includes creating PowerPoints, printing, set up and overseeing various practical aspects of our Sunday gatherings and Prayer Meetings .
- **Serving in ministry**
  - Depending upon the gifts of the successful applicant, the ministry aspect of the role could be amongst children and families, Hong Kongers and Refugees, or another ministry area.
  - Helping co-ordinate various events and outreach activities
- **Assisting the Pastor and other church members in their ministry**
  - Seeking to empower, support, and equip others in the ways they are serving the church
  - This could include a range of work such as: hire and rental of buildings; implementing charity policies and procedures; office support; managing our church website and social media; networking with local and regional partners.

## Further details

- This is a part-time position, but we are open to explore if this could become a larger role (up to 35 hours).
- Salary starting from £12,000 pa (16 hours per week), depending upon experience and exact hours agreed.
- 5% contribution into a NEST (or equivalent) pension fund.
- Start date: January 2024, or as soon as possible after.
- Six weeks holiday.
- This position is subject to an enhanced DBS check.
- There is a genuine occupational requirement for the post holder to be a committed Christian, a member of Central Church Warrington, and in agreement with the statement of the faith of the church.

For more information, or to apply, email [mark@centralchurchwarrington.co.uk](mailto:mark@centralchurchwarrington.co.uk)